

The Minutes of the 19th Meeting of the Executive Council held on 31st March 2014 at 11:00 am at Kanchenjunga Management Block, Sikkim University, Gangtok.

The following members were present:

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|---------------------------------|---|-----------------|
| 1. Prof. T.B. Subba | - | Chairman |
| 2. Shri Sonam Wangdi | - | Member |
| 3. Prof. S.C. Singh | - | Member |
| 4. Dr. Thomas Chandy | - | Member |
| 5. Prof. Ashum Gupta | - | Member |
| 6. Dr. R. R. Rao | - | Member |
| 7. Prof. J.P. Tamang | - | Member |
| 8. Prof. Pratap Chandra Pradhan | - | Member |
| 9. Dr. Subir Mukhopadhyay | - | Member |
| 10. Dr. Nawal Kishore Paswan | - | Member |
| 11. Dr. Dhaniraj Chettri | - | Member |
| 12. Shri D. Kanunjna | - | Special invitee |
| 13. Shri T.K. Kaul | - | Secretary |

Regrets were received from the following members:

1. Prof. Atul Sarma
2. Prof. A.N. Rai
3. Prof. V.S. Prasad
4. Dr. (Smt.) Kiran Datar
5. Dr. Sohel Firdos

Chairman welcomed all the members of the Executive Council. He specially welcomed Dr. Nawal Kishore Paswan who was attending the meeting for the first time as the senior most Associate Professor. He also welcomed Dr. Subir Mukhopadhyaya who has now joined the Executive Council in his capacity as Dean the School of Physical Sciences. Earlier he was member of the Executive Council in his capacity as the senior most Associate Professor. The Chairman also stated that Dr. Sohel Firdos is nominated to the Executive Council in his capacity as Dean of School of Human Sciences and has been granted leave of absence as he is out of station. Thereafter the agenda items were taken.

SECTION-1

Confirmation of the minutes & action taken report

EC19.1.1: Confirmation of the minutes of the 18th Meeting of the Executive Council held on 8th December 2013

The Minutes of the 18th Meeting of the Executive Council held on 8th Dec 2013 were circulated to all the members on 16th Dec 2013. No comments have been received from any of the members of the Council. The Chairman proposed for confirmation of the minutes of the meeting.

One of the members raised the issue of extension of post doctoral research experience of the teachers for considering their application for promotion from stage I to stage II and beyond. He was informed that since the Executive Council in its 18th meeting under item no. 5 (xi) decided for considering post doctoral research experience of the teachers to be counted from stage I and stage II only. Hence it cannot be modified.

Minutes of the 18th meeting of the Executive Council held on 8th December 2013 were thereafter confirmed.

EC19.1.2: Action taken report on the minutes of the 18th meeting of the Executive Council held on 8th Dec 2013

Registrar presented the action taken report as given in Annexure 2 of the Agenda papers. The Council noted the action taken report.

**SECTION - 2
Reporting items**

EC19.2.1: 2nd Convocation of the University

The Chairman informed the Council about the 2nd Convocation of the University which was held on 9th March 2014 with the Chancellor presiding over the function. The Honb'le Governor of Sikkim & Chief Rector of the University was also present. The Convocation address was delivered by Prof. Mrinal Miri, a Rajya Sabha member and Chancellor of Rajiv Gandhi University. 55 students were awarded gold medals and 55 silver medals. The 2nd Convocation conferred degrees on candidates passing in the years 2010, 2011, 2012 and 2013.

EC19.2.2: Other Reports:

The Chairman reported the progress in the construction of Boundary Wall of the Campus at Yangang which was given as the deposit work to the Government of Sikkim for construction. He also reported about the progress in selection of Architectural firms for development of campus and interviews held from 19th Feb 2014 to 27th March 2014 for the selection of faculty members.

The Council noted all the reports.

**SECTION - 3
Ratification matters**

EC19.3.1: MoUs signed by the University

i) Memorandum of understanding, Cooperation and Agreement between the Regents of the University of Colorado, a body corporate and Sikkim University

ii) Memorandum of Understanding, Cooperation and Agreement between the University of Helsinki (UOH), Finland and Sikkim University

- iii) **Memorandum of Co-operation between Indian Council of World Affairs (ICWA), New Delhi and Sikkim University**
- iv) **Memorandum of Agreement with Sir MVIT, Bangalore**
- v) **Collaborative Agreement between Sikkim University and CABI, England**

The Executive Council after discussing the various issues involved in these agreements decided to review all the above agreements. The Council members also advised that due caution should be taken in respect of sharing of genetic material. It was also informed that Ministry of Environment & Forests has developed a model agreement to be signed with any foreign organization for protection of genetically sensitive materials. After discussion following decisions were taken:

- i) The University may appoint nodal persons for each MoU who will monitor the activities of the MoU signed by the University and report about the progress in implementation of the MoU.
 - ii) All the MoUs signed by the University so far may be reviewed by a committee consisting of all Deans, Nodal officers, one IPR expert and a legal expert. The report of the review may be submitted to the Executive Council.
 - iii) Some of the MoUs lying dormant may be revive.
 - iv) Special care may be taken in MoUs regarding sharing of genetic materials, specially with international agencies based in USA and private institutions.
- vi) **Memorandum of understanding with UGC Under the “ Faculty Recharge Programme”**

The Executive Council ratified the MoU with UGC regarding “Faculty Recharge Programme”.

SECTION – 4

Minutes of meetings of the Authorities/ Committees

EC19.4.1: Minutes of the 4th meeting of the Building Committee held on 18th February 2014

Registrar gave a brief of the 4th meeting of the Building Committee in which the shortlisted companies were asked to present the architectural design and thereafter to submit financial bid. Out of 7 architectural companies shortlisted by Building Committee for presentation and submission of financial bids, 6 architectural firms as given below made the presentation:

1. Suresh Goel & Associates
2. DDF Consultants Pvt Ltd
3. Development Architects Pvt. Ltd
4. Enarch Consultants (Pvt.) Ltd
5. Mukesh & Associates
6. Arch-En Design

Sikka Associates Architects did not participate in the presentation. The Building Committee in its previous meeting had adopted 70% weightage to be given to the presentation and 30% weightage to be given to the financial bid. The presentation was evaluated on the following parameters with marks shown against each:

Parameter	Marks
1. Design Essence	21
2. Focus on Green Architecture	18
3. Technical Soundness - Structure/ Earthquake resistance etc.	15
4. Innovative Technology interventions	16
	Total 70

The consolidated scores against each of the firms and the weightage out of 70% for each of six Architectural firms were as under:

Sl. No.	Name of the Firm	Consolidated Scores	Weightage
1	Mukesh & Associates	518	70.00
2	Development Architects Pvt. Ltd	475	64.68
3	Suresh Goel & Associates	457	61.75
4	DDF Consultants Pvt. Ltd	430	58.10
5	Arch-En Design	402	54.32
6	Enarch Consultants (Pvt.) Ltd	388	52.43

All the six firms submitted their financial bids which were opened in the presence of all the Building Committee members and the representatives of the firms and the weightage was given out of 30.

On the basis of marks secured for presentation and for financial bid, a consolidated report stating the total marks secured out of 100 marks in order of merit is as follows:

Sl. No.	Name of the Firm	Out of 70	Out of 30	Total Marks Out of 100
1	Mukesh & Associates	70.00	16.80	86.80
2	DDF Consultants Pvt. Ltd 501, B-9	58.10	27.99	86.09
3	Enarch Consultants (Pvt.) Ltd	52.43	30.00	82.43
4	Suresh Goel & Associates	61.75	20.16	81.91
5	Arch-En Design	54.32	24.19	78.51
6	Development Architects Pvt. Ltd	64.68	10.00	74.68

The Building Committee recommended constituting a sub-committee of Registrar, Adviser (Finance) and Shri Neeraj Pradhan, Superintendent Engineer, B&HD, Govt. of Sikkim for negotiation of financial bid with M/s Mukesh & Associates, DDF Consultants Pvt. Ltd and Enarch Consultants (Pvt.) Ltd.

The Executive Council after discussion decided the following:

1. University may check legal tenability of 70-30 weightage given to technical bid and financial bid respectively for such projects.
2. The sub-committee constituted by the Building Committee may negotiate with top 3 Architectural firms which have got highest score in technical bid i.e. Mukesh & Associates, Development Architects Pvt. Ltd and M/s Suresh Goel and Associates for re-considering their financial bid and the recommendation of the sub-committee be sent to the Building Committee for consideration and approval.

With the above modifications in the decisions of the Building Committee, the Executive Council approved the minutes of the 4th meeting of the Building Committee held on 18th Feb 2014.

SECTION – 5

Matter for Consideration and approval

EC19.5.1: Regulation for meetings of Executive Council

Registrar presented this item. He informed about the provisions in the Sikkim University Act and the Statutes for making Regulation for laying down the procedure to be observed at the meetings of the authorities of the University, the number of members that would form a quorum, giving of notice to the members for date and venue of the meeting etc. He also informed that Regulations for conduct of meetings of the Executive Council from some Central Universities were obtained.

The Regulation for the meetings of the Executive Council, as presented in Annexure-4 of the agenda notes was read out clause by clause. The Council approved the Regulation as given at Annexure 4 to the Agenda note with modification in Clause 5. The Clause 5 is re-worded as under:

“5.A special meeting of the Executive Council may be convened by the Registrar on a day to be fixed in consultation with the Vice-Chancellor, if a request to this effect is received in writing from not less than 1/3rd of the total members of the Executive Council. Members requisitioning such a special meeting shall indicate the agenda item(s) which they propose to discuss at the meeting, and the special meeting will consider only those items(s).

Provided that a special meeting shall not be held unless all the members who requisitioned such meeting are present. Provided further that the requisition shall be deemed to have been cancelled if there is no quorum at such a meeting.

EC19.5.2: Draft Amendment to the Statute on Constitution of the Court

Registrar presented this item and informed the Executive Council about the provision in Sikkim University Act for constitution of the Court, term of office of its members, powers and functions through the Statutes. However, the relevant Statute is silent about the constitution and term of office of members of the Court. Therefore, a draft Statute on Constitution

and the Meetings of the Court as given in Annexure-5 of the agenda notes was read out clause by clause.

The Executive Council after discussion approved the draft amendment to Statute 10 on the meetings of the Court with the following modifications: Clause 1(vii) under Ex-officio members: “Controller of Examinations to be included”.

Clause 1(xv) under Representatives of Affiliating Colleges: “Four Principals of Colleges by rotation according to seniority, which shall be determined with reference to the date of establishment of the colleges concerned, to be nominated by the Vice-Chancellor”.

Clause 1 (xvi): “Four teachers from affiliated colleges to be nominated by the Vice-Chancellor”.

Clause 1 (xix): under representatives of the students: “Four students to be nominated by the Vice-Chancellor”.

Clause 2(iii): “All members of the Court other than ex-officio members and those specified under sub-clause (x), (xi) & (xii) of clause 1 and members representing students shall hold office for a term of three years.

The Council also approved re-numbering of existing Clauses 1 to 5 of Statute 10 to be numbered as Clause 3 to 7. The Council further directed that the assent of the Visitor may be obtained for Statute 10.

EC19.5.3: Retention period for applications received against advertisements for appointment of various positions

The Executive Council approved the policy for weeding out of old applications received against the advertisement for appointments to any position (Statutory as well as teaching and non-teaching) by fixing retention period of one year from the date of approval of the appointment by the Executive Council/ appointing authority, subject to the following conditions:

- i. that there is no court case against the appointment;
- ii. the panel for appointment is exhausted or expired;
- iii. disposal of applications are only for non-selected cases.

EC19.5.4: Change in the mode of recruitment of Internal Audit Officer

The Executive Council approved the change in mode of recruitment of Internal Audit Officer from present “on deputation” to “on deputation/lien/contract basis”.

EC19.5.5: Appointment of teaching and non-teaching positions in the University

The Chairman informed the Executive Council that the interview for 2 posts of Assistant was held on 9th Dec 2013. For teaching positions, out of 132 positions advertised, shortlisting have been done for only 92 positions for which interviews were held from 19th Feb 2014 to 27th March 2014

covering all six schools of studies. Interviews for five schools of studies were conducted at Sikkim University, Gangtok whereas interviews for the School of Social Sciences were conducted at North Bengal University, Siliguri from 24th to 27th March 2014, due to health problem of the Visitors nominee for the School.

The Executive Council approved all the selection committee proceedings the details are given as under:

Non-Teaching Position

1. Assistant

UR

Tenzin Choden Bhutia (ST)

Wait list – 2

OBC

Prava Mukhia

Wait list - 2

Teaching Positions

A. School of Languages & Literature

1. Department of Chinese

Assistant Professor

UR

Moronti Baroowa (UR/PWD)

Wait list -1

2. Department of Nepali

Associate Professor

UR

Pushpa Sharma

3. Department of English

Professor

UR

Irshad Ghulam Ahmed (UR/PWD)

Wait list – 1

Associate Professor

UR

Jayita Sengupta

Wait list – 1

Assistant Professor

SC

Saswati Saha

Wait list – 1

ST

Abrona Leepandi Aden

Wait list - 1

OBC

Ram B Yadav

4. Department of Hindi

Professor

None found suitable

Assistant Professor

OBC

Dinesh Sahu

Wait list – 1

UR

Satya Prakash Tiwari

Wait list – 1

B. School of Professional Studies

1. Department of Commerce

Professor

UR

Debabrata Mitra

Associate Professor

UR

Vangapandu Rama Devi

Sudhansu Sekhar Mahapatra

Assistant Professor

OBC

B Mathu Pandian

UR

Joydeep Biswas

Rakesh Basnet

Wait list – 1

2. Department of Mass Communication

Associate Professor

UR

Silajit Guha

Assistant Professor

OBC

Niharika Buragohain

3. Department of Management

Professor

None found suitable

Associate Professor

UR

V Rama Devi

Wait list – 1

Assistant Professor

OBC

Krishna Murari

UR

Achanta Ravi Prakash

4. Department of Music

Assistant Professor

OBC

Santosh Kumar (Flutist OBC/5)

5. Department of Education

Assistant Professor

SC

Anju Verma

UR

Subash Misra

Vimal Kishor

Wait list 1

6. Department of Tourism

Associate Professor

UR

Dilip Kumar Das

Assistant Professor

SC

Soumendra Nath Biswas

UR

Jigme Wangchuk Bhutia

Ashi Pem Pem Wangmo

Wait list – 2

C. School of Life Sciences

1. Department of Botany

Associate Professor

None found suitable

Assistant Professor

OBC

N. Vijayalaxmi Devi

UR

Arun Chhetri

Kiran B

Wait list – 1

2. Department of Horticulture

Professor

None found suitable

Associate Professor

UR

Binu Mathew

Laxman Sharma

Assistant Professor

UR

Karma Diki Bhutia

Wait list – 1

SC

Arindam Barman

3. Department of Microbiology

Associate Professor

None found suitable

Assistant Professor

UR

Nagendra Thakur

4. Department of Zoology

Associate Professor

None found suitable

Assistant Professor

UR

Bhoj Kumar Acharya

SC

Bisu Singh

Wait list – 1

D. School of Physical Sciences

1. Department of Chemistry

Associate Professor

None found suitable

Assistant Professor

UR

Biswajit Gopal Roy

Wait list – 1

2. Department of Computer Applications

Assistant Professor

UR

Lekhika Chettri

3. Department of Geology

Associate Professor

None found suitable

Assistant Professor

SC

Badekar Ananda Ganpati

4. Department of Mathematics

Professor

No one found suitable

Associate Professor

No one found suitable

Assistant Professor

UR

Rinkila Bhutia

OBC

Thoudam Roshan Singh

E. School of Human Sciences

1. Department of Anthropology

Professor

Sameera Maiti

Associate Professor

UR

Kotra Rhine Rama Mohan

Assistant Professor

OBC

Maibam Samson Singh

Wait list – 1

UR

Charisma Karthak Lepcha

Wait list – 1

2. Department of Psychology

Professor

UR

Harprit Kaur

Wait list – 1

Associate Professor

OBC

Nutan Kumar S Thingujam

Assistant Professor

UR

Saurabh Maheshwari

F. School of Social Sciences

1. Department of Economics

Professor

None found suitable

Associate Professor

OBC

Komol Singha

UR

Rajesh Raj

Wait list – 1

2. Department of Sociology

Associate Professor

OBC

Sandhya Thapa

UR

Swati A Sachdeva

3. Department of Political Science

Associate Professor

UR

Durga Prasad Chhetri

Assistant Professor

OBC

Amit Kumar Gupta

ST

Budh Bahadur Lama

4. Department of International Relations

Associate Professor

Nil

5. Department of Peace & Conflict Studies & Management

Professor

Nil

6. Department of Law

Professor

Nil

Associate Professor

None found suitable

Assistant Professor

OBC

Vijoy V

Wait list – 1

UR

Sonam Yangchen Bhutia

Sangeeta Roy (Maitra)

7. Department of History

Associate Professor

UR

Vijay Kumar Thangellapali

Assistant Professor

ST

Anira Phipon (Lepcha)

OBC

Salina Thapa

Table Item

EC19.5.6: Creation of non-teaching posts sanctioned by the UGC:

Chairman presented this agenda as a table item and informed the members that the UGC has sanctioned 73 non-teaching posts under 12th Plan allocation. Out of these, only 7 positions have been created by the

Executive Council in its 17th and 18th meetings held on 19th Aug 2013 and 8th Dec 2013 respectively. He also informed that at present there are 69 regular faculty members and a large number of contract/ guest/ adjunct faculty members. About 60 faculty members are being recruited on regular basis and process for recruitment of remaining vacant positions has to be initiated. Secondly, number of students has increased more than 3.5 times during the last admission process. It is expected that the number of students in the next admission cycle would increase further. In order to attend to the day to day operations, the University proposes to create 28 additional non-teaching posts out of 73 non-teaching posts sanctioned by the UGC with the justification given against each posts in the agenda. This will also help the University regularize some temporary staff working in the University for the past 3 to 7 years.

The Council after discussion approved 28 positions as proposed by the University in the agenda note for creation. The details are as under:

Sl.No	Post	Pay Band	Grade Pay	Number of Post
1	Assistant	9300-34800	4200	3
2	Upper Division Clerk	5200-20200	2400	3
3	Lower Division Clerk	5200-20200	1900	2
4	MTS	5200-20200	1800	4
5	Private Secretary	9300-34800	4600	2
6	Semi Professional Assistant	5200-20200	2800	1
7	Library Assistant	5200-20200	2000	2
8	Library Attendant	5200-20200	1800	2
9	Laboratory Assistant	5200-20200	2000`	4
10	Senior Technical Assistant	9300-34800	4200	2
11	Security Inspector	5200-20200	2800	1
12	Lower Division Clerk (Guest House/Hostel)	5200-20200	1900	2

SECTION – 6 **Items from the chair**

EC.19.6.1: Ratification of the extension of the service of Sri Dibakar Kanunjna, Adviser (Finance) for a period of 6 months on the same term and conditions as at present.

The Council ratified the action taken by the Vice-Chancellor.

The meeting ended with a vote of thanks to the chair

(T.K.Kaul)
Registrar
Secretary

(Prof. T.B. Subba)
Vice-Chancellor
Chairman