

**SPECIAL RECRUITMENT DRIVE FOR PWD**  
**MOST IMMEDIATE**  
**TIME BOUND**

No. 36038/2/2008-Estt(Res)  
Government of India  
Ministry of Personnel, P.G & Pensions  
Department of Personnel & Training

\*\*\*\*\*

New Delhi, Dated the 10<sup>th</sup> December, 2008

**OFFICE MEMORANDUM**

Sub: Special Recruitment Drive to fill up the backlog reserved vacancies for Persons with Disabilities.

\*\*\*\*\*

The undersigned is directed to say that this Department's O.M. No. 36035/3/2004-Estt(Res) dated 29.12.2005 provides that if any vacancy reserved for any category of disability cannot be filled due to non-availability of a suitable person with that disability or for any other sufficient reason, such vacancy is not filled and is carried forward as a 'backlog reserved vacancy' to the subsequent recruitment year. In the subsequent recruitment year, the 'backlog reserved vacancy' is treated as reserved for the category of disability for which it was kept reserved in the initial year of recruitment and filled as such. However, if a suitable person with that disability is not available in the subsequent recruitment also, it may be filled by interchange among the three categories of disabilities, failing which by appointment of a person other than a person with disability. It may, thus, be seen that if a vacancy is earmarked reserved for any category of disability and a suitable person with that disability is not available to fill it up in the initial year of recruitment, it becomes a 'backlog reserved vacancy' for first subsequent recruitment year.

2. As per instructions existing **prior** to issue of O.M. dated 29.12.2005, if in any year, suitable physically handicapped candidates were not available to fill up a reserved vacancy, the vacancy was filled by an other category candidate and reservation was carried forward for a period of upto three recruitment years. In the event of non-availability of suitable persons with disabilities, the reserved vacancies were not kept unfilled. Thus there was no provision of backlog reserved vacancies of persons with disabilities prior to 29.12.2005. Nevertheless, it is possible that some Ministries/Departments/ establishments might have kept some vacancies earmarked reserved for the persons with disability unfilled due to non-availability of persons with disability. If there exist such vacancies, these will be treated as backlog reserved vacancies for the current recruitment year.

3. All Ministries / Departments are requested to identify backlog reserved vacancies of persons with disabilities in accordance with para 1

and para 2 above and launch a Special Recruitment Drive to fill these up as per schedule given below:-

Sl. No	Action	Target Date
1.	Issue of Instructions by the Ministries / Departments to all appointing authorities under their charge for conduct of the drive.	By 25.12.2008.
2.	Collection of information by the Ministries / Departments about backlog reserved vacancies for Persons with Disabilities as on 1.12.2008 in the Ministries / Departments including Attached / Subordinate Offices/ Public Sector Undertakings / Autonomous Bodies	By 31.1.2009
3.	Reporting of vacancies to the UPSC / SSC or other concerned recruiting agencies by the concerned Ministries / Departments / appointing authorities .	By 15.2.2009
4.	Advertisement by the UPSC/SSC/Other recruiting agencies.	By 10.3.2009
5.	Receipt of applications / nominations by the UPSC/SSC/Other recruiting agencies.	By 30.4.2009
6.	Holding of interviews / tests etc. by the UPSC/SSC/Other recruiting agencies.	By 31.5.2009
7.	Information about the selected candidates by the UPSC/SSC/Other Recruiting Agencies to the concerned Ministry / Department / Office. *	By 25.6.2009
8.	Issue of offers of appointment to the selected candidates. *	By 15.7.2009

\*Note: If selections of some candidates under the Drive are made prior to completion of elections in the States of Chhattisgarh, Madhya Pradesh, Mizoram, Delhi, Rajasthan and Jammu & Kashmir, which have already been notified by the Election Commission, results of such candidates should be cleared only after completion of the elections.

4. All the Ministries/Departments are requested to take action as per schedule given on pre-page. They are also requested to collect information from all the appointing authorities under them and send the following reports to this Department. All the reports need to be sent three times - first by 28.2.2009, second by 30.4.2009 indicating the progress made upto these dates and final by 31.7.2009. The attached offices/subordinate offices/autonomous bodies, public sector undertakings should not send report direct to this Department. They should send the information to the

concerned Ministry/Department which will consolidate the information and send such consolidated information to this Department.

Sl. No.	Details of Report	PROFORMA
1.	Progress Report in respect of filling up of backlog vacancies in the <b>Ministries / Departments / Attached / Subordinate Offices.</b>	Proforma I
2.	Progress Report in respect of filling up of backlog vacancies in the <b>Autonomous Bodies.</b>	Proforma II
3.	Progress Report in respect of filling up of backlog vacancies in the <b>Public Sector Undertakings.</b>	Proforma III

5. Hindi Version will follow.



(K.G. Verma)  
Director

To

1. All Ministries / Departments of Govt. of India
2. Department of Financial Services
3. Department of Public Enterprises, New Delhi,
4. Railway Board,
5. Union Public Service Commission / Supreme Court of India / Election Commission / Lok Sabha Secretariat / Rajya Sabha Secretariat / Cabinet Secretariat / Central Vigilance Commission / President's Secretariat / Prime Minister's Office / Planning Commission
6. Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
7. Chief Commissioner for persons with Disabilities, Sarojini House, 6, Bhagwan Das Road, New Delhi – 110 001

**PROFORMA-I****SPECIAL RECRUITMENT DRIVE 2008-2009****PROGRESS REPORT**

**(Consolidated information in respect of  
Ministry/Department/Attached/Subordinate Offices)**

	<b>DIRECT RECRUITMENT</b>		<b>PROMOTION</b>	
	No. of Backlog vacancies Identified (as on 1.12.2008)	No. of Backlog Vacancies Filled	No. of Backlog vacancies Identified (as on 1.12.2008)	No. of Backlog Vacancies Filled
(1)	(2)	(3)	(4)	(5)
GROUP A			NIL *	NIL *
GROUP B			NIL*	NIL*
GROUP C				
GROUP D				
Total				

**★ Note:- There is no reservation for persons with disability in promotion in Group A and Group B Posts.**

**PROFORMA-II**

SPECIAL RECRUITMENT DRIVE 2008-2009

PROGRESS REPORT

(Consolidated information in respect of Autonomous Bodies)

	DIRECT RECRUITMENT		PROMOTION	
	No. of Backlog vacancies Identified (as on 1.12.2008)	No. of Backlog Vacancies Filled	No. of Backlog vacancies Identified (as on 1.12.2008)	No. of Backlog Vacancies Filled
(1)	(2)	(3)	(4)	(5)
GROUP A or EQUIVALENT			NIL *	NIL *
GROUP B or EQUIVALENT			NIL*	NIL*
GROUP C or EQUIVALENT				
GROUP D or EQUIVALENT				
Total				

★ Note:- There is no reservation for persons with disability in promotion in Group A and Group B Posts.

**PROFORMA-III**

SPECIAL RECRUITMENT DRIVE 2008-2009

PROGRESS REPORT

(Consolidated information in respect of Public Sector Undertakings)

	DIRECT RECRUITMENT		PROMOTION	
	No. of Backlog vacancies Identified (as on 1.12.2008)	No. of Backlog Vacancies Filled	No. of Backlog vacancies Identified (as on 1.12.2008)	No. of Backlog Vacancies Filled
(1)	(2)	(3)	(4)	(5)
GROUP A or EQUIVALENT			NIL *	NIL *
GROUP B or EQUIVALENT			NIL*	NIL*
GROUP C or EQUIVALENT				
GROUP D or EQUIVALENT				
Total				

★Note:- There is no reservation for persons with disability in promotion in Group A and Group B Posts.